

MEETING OF THE BOARD: 29 SEPTEMBER 2009

MANAGEMENT PLAN

1. Purpose

- 1.1. To update the Board on the 2008 – 2014 Management Plan.
- 1.2. Attached are the proposed Terms of Reference for the Interest Groups needed to take forward the actions described by with the Management Plan, and the proposed process for the delivery of the action plans.

2. Update

- 2.1. Proposals to take forward the establishment of the Management Plan Interest Groups were endorsed by the MPC at its meeting on 22 July and a target date of January 2010 was agreed for the preparation of Action Plans for 2010 by each of the Interest Groups.
- 2.2. Draft Terms of Reference for the Groups have been prepared and will be provided to the Management Plan Committee on 3 November for ratification. A report will also be provided to the MPC on progress to date and the anticipated process going forward to the January deadline.
- 2.3. Acting chairs for each of the Groups have been identified and initial meetings and discussions have been held to consider Group membership and the process by which the 2010 Action Plans will be prepared. A paper outlining the proposed process of taking forward this work is attached. It is intended that Draft Action Plans for each of the Groups will be produced in early December,
- 2.4. It is anticipated that the working arrangements for each of the Groups will vary according to their membership, stage of development and to the scope and nature of their respective agendas. Each is likely to involve a combination of workshops, editorial sub-groups meetings and consultation via email correspondence. Wherever possible currently scheduled meetings and structures will be utilised in order to facilitate participation in the process.
- 2.5. Active consideration is also being given to the utilisation of the Hadrian's Wall Country website as a platform by which greater participation in the ongoing work of Groups can be facilitated, although it is not anticipated that this will be fully operational within the timetable for production of the 2010 Action Plans.

- 2.6. Particular challenges to broadening participation in the process have been identified including those associated with participation by Local Authorities, urban interests, the western part of the WHS, local communities and by the farming sector, and are being actively considered.
- 2.7. An indicative attribution of Management Plan Policies and Actions has been undertaken and has been shared with acting Group chairs. It is acknowledged that preparation of 2010 Action Plans will require the prioritisation of Policies and Actions by the Groups, as well as consideration of how overlapping or shared Policies and Actions can be addressed between Groups.
- 2.8. This indicative attribution has identified a number of Policies and Actions which do not naturally fall within the remit of any of the six Groups, but which may be considered as being either shared responsibilities or resting with the MPC or with HWHL. The implications of this are being considered by HWHL Management and the Chairman of the MPC.
- 2.9. Similarly a number of Policies and Actions have been identified which require preparatory research, survey, consultation or analysis to be undertaken before they can be implemented. Consideration will need to be given to how this may be resourced and co-ordinated in order for this work to be most efficiently undertaken and duplication of activities to be avoided.
- 2.10. A draft standardised template for 2010 Action Plans has been prepared which proposes a tabular note-based format rather than an extensive narrative approach.

3. Recommendation

- 3.1. It is recommended:
 - i) That the Board note the contents of this report, and comment as necessary on the proposals for the Terms of Reference for interest groups and the process for delivery of the Action Plans; and
 - ii) That this report may be published.

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